

**KANAB CITY LIBRARY
TECHNOLOGY PLAN
2006-2008**

TECHNOLOGY GOALS AND OBJECTIVES FOR 2006-2008

Mission Statement for Technology:

The mission of the Kanab City Library is to offer free public computer services. We plan to provide updated and reliable computer and Internet access.

Services, goals and objectives:

- Maintain the operation of all equipment and software. Replace out dated items.
- Upgrade programs and be aware of new products.
- Put Pioneer on all public computers as the home page and market its databases.
- Continue to subscribe to CatExpress for cataloging services.
- Maintain, update and improve the Library Web Page on a regular basis.

Staff and patron training:

The librarian takes advantage of the Utah State Library training if it is possible. We attend Pioneer workshops locally. Our staff is knowledgeable in WordPerfect, Microsoft Word, Netscape, Internet Explorer and Internet searches. We use Pioneer for several reference uses including the Auto, Literature and Newspapers and Magazines. .

Technical Services:

At the present time we do not have a reliable technician in the area that will come and repair or access problems we can't take care of ourselves. We have a lot of "computer experts" who offer to help, but have found that is NOT the way to maintain computer service. The staff does all trouble shooting and uses UEN and State Library staff when they need help pinpointing problems.

Our online catalog library program is with Follett. We use CatExpress as our cataloging service.

Existing services:

The library has 15 computers, including two Gates computers and a Gates server. Nine computers are available for public access. One computer is for the Circulation Desk, one serves for public access overflow and volunteer use in catalog searches and data entry, one has word processing only and is not connected to the inter net . Three computers are for staff only. One computer is our OPAC for patrons. The Gates server powers our Web page. Our library web page has links to the Pioneer page and Utah State Library plus our online catalog. All Internet access computer have links to Pioneer and the Utah State Library home page. We have the State Library's Home Access to Pioneer search.

We offer copy, printing, fax and laminating services for a nominal fee.

TECHNOLOGY PLAN FOR 2006-2008

2006

- Wireless access. Assignments: Librarian and staff-local service provider. Check with UEN for advice. Deadline: June 2006. Funding:: PLDG
- Replace old networking computer. Assignment: Staff member to look into good reliable equipment. Deadline: June 2006. Funding: PLDG and library budget for maintenance and equipment.
- Apply for PLDG. Assignment: Librarian. Deadline: December 2005-June 2006.
- Subscribe to CatExpress for another year.
- Talk with local provider for safe way to allow laptop connection for library users.
- Update Deep Freeze.
- Review Virus Scan software.
- Petition the City to put fees from printing, faxing and copies into a Technology Fund for maintaining upgrades and replacements.
- Find out how to utilize the Internet Conferencing hookup we have to provide opportunities for the business and medical identities in our communities.
- Replace two mice and key boards.
- Review computer use procedures.

2007

- Replace one old computer
- Replace two keyboards and mice.
- Apply for PLDG.
- Subscribe to CatExpress for another year.
- Review software for virus scans and Deep Freeze.
- Evaluate existing services.
- Review Internet Policies and procedures.

2008

- Evaluate software programs for cataloging, virus scan and Deep Freeze.
- Review Internet advances and usage.
- Evaluate patron requested software downloads
- Replace two mice and keyboards.
- Check computer conditions and replace if necessary.
- Purchase necessary upgrades.
- Apply for PLDG if it is still available.